

# **ACADEMY OF OPERATIVE DENTISTRY**

## **CONSTITUTION AND BYLAWS**

[February 2014]

# TABLE OF CONTENTS

ITEM	TOPIC	PAGE
CONSTITUTION		
ARTICLES I-VII		3-4
.....		
BYLAWS		
CHAPTER I MEMBERSHIP		5-6
CHAPTER II GOVERNING MEMBERSHIP		6-7
CHAPTER III EXECUTIVE COUNCIL		8-9
CHAPTER IV ELECTIVE OFFICERS		9-11
CHAPTER V THE JOURNAL		11-12
CHAPTER VI COMMITTEES		12-13
CHAPTER VII FINANCES		13
CHAPTER VIII ACADEMY SECTIONS		13-14
CHAPTER IX AMENDMENTS		14

# **CONSTITUTION**

## **ACADEMY OF OPERATIVE DENTISTRY**

### **ARTICLE I**

#### **NAME**

Section 1. The name of this organization shall be the ACADEMY OF OPERATIVE DENTISTRY, INC., hereinafter referred to as "the Academy" or "this Academy".

### **ARTICLE II**

#### **OBJECTIVES**

Section 1. The objective of this Academy is to promote excellence in Operative Dentistry by exerting its influence in the practice of the health professions, in organized dentistry, in health science education, in research, and in any other realm that involves Operative Dentistry.

### **ARTICLE III**

#### **ORGANIZATION**

Section 1. This Academy is an incorporated, not-for-profit organization. The Academy originated on February 12, 1972, and shall continue until terminated by the majority vote of the Governing Membership present at an annual meeting or special meeting.

Section 2. If this association shall be dissolved at any time, no part of its funds or property shall be distributed to, or among its members, for after the payment of all indebtedness of the Academy, its surplus funds and/or property shall be used to promote the objectives of the Academy in such a manner as the then Governing Membership of the Academy may determine.

Section 3. The office to contain the records of the Academy shall be located in such a place as may be determined by the Governing Membership of the Academy.

Section 4. The membership of the Academy shall consist of individuals whose qualifications and classification shall be as established in Chapter I of the Bylaws. The death or resignation of a Member, or his forfeiture of, or expulsion from membership, shall not dissolve the Academy, nor shall such a Member, his estate or legal representative have any right, title or interest in any real or personal property of the Academy.

Section 5. This Academy shall recognize geographic Sections formed in accordance with the requirements and procedures as provided under Chapter VIII of the Bylaws.

### **ARTICLE IV**

#### **GOVERNMENT**

Section 1. The legislative body of the Academy shall be the Governing Membership assembled in an annual meeting or special meeting of the Academy, as provided in Chapter II of the Bylaws.

Section 2. The administrative body of this Academy shall be an Executive Council, as provided in Chapter III of the Bylaws.

ARTICLE V  
**OFFICERS**

Section 1. The elective officers of this Academy shall be a President, a President-elect, a Vice President, a Secretary, an Assistant Secretary, a Treasurer, and an Assistant Treasurer, who shall be elected by the Governing Membership as provided in Chapter IV of the Bylaws.

ARTICLE VI  
**MEETINGS**

Section 1. There shall be an annual meeting of the Academy at a location and time determined by the Executive Council.

Section 2. A special meeting of the Academy may be called by the President or by the Executive Council as provided, provided that written notice of such meeting is mailed to the Governing Membership at least thirty (30) days prior to the date of the meeting. The attendance of a member at the special meeting shall constitute a waiver of notice of such meeting.

ARTICLE VII  
**AMENDMENTS**

Section 1. This Constitution may be amended at any annual meeting by a two-thirds affirmative vote of the Governing Membership present and voting, provided that the proposed amendments have been made available to the Governing Membership in writing or posted on the Academy's website no less than thirty (30) days prior to the date of the meeting at which the amendment is to be presented.

# BYLAWS

## ACADEMY OF OPERATIVE DENTISTRY

### CHAPTER I

#### MEMBERSHIP

Section 1. Classification. The members of the Academy shall be classified as follows:

#### **GOVERNING MEMBERS**

Active Members

Life Members

#### **ASSOCIATE MEMBERS**

Honorary Members

Student Members

Affiliate Members

#### Section 2. Qualifications.

Active Member. Any dentist may become an Active Member of this Academy. For purposes of classification, a Charter Member is an Active Member of the Academy.

Life Member. An Active Member of the Academy, having attained the age of 65, and having been an Active Member in good standing for 20 consecutive years, or 25 years with interrupted membership with at least 20 of those years being an active member, may apply to the Executive Council for reclassification as a Life Member. An Active Member who becomes fully retired beyond the minimum age of 65 may apply to be reclassified as a Life Member following 10 years of active membership in the Academy. In the event of disability, which impacts adversely on the practice or teaching of dentistry, an Active Member may apply for life membership at any age.

Student Member. A pre-doctoral or post-doctoral student in an accredited dental school shall be classified as a Student Member of this Academy.

Honorary Member. An individual, not necessarily a dentist, who has made an outstanding contribution to the advancement of the art and science of operative dentistry, upon nomination by the Executive Council and election by the Governing Members, may be classified as an Honorary Member of this Academy.

Affiliate Member. A person who is not otherwise eligible for any other type of membership in this Academy, but who has a sincere interest in Operative Dentistry, and who wishes to support the objectives of this Academy may be elected as an Affiliate Member of this Academy upon application to and approval by the Executive Council.

#### Section 3. Approval of an Active Member.

The prospective Active Member shall complete an application form furnished by the Academy and send it to the Secretary. The Secretary shall act upon those applications, granting membership status following receipt of a properly completed application and payment of dues. The approved new members shall be presented to the Governing Membership at the annual meeting.

#### Section 4. Privileges.

Governing Members. A Governing Member in this Academy may be elected to any office or appointed to any committee of the Academy, may attend any scientific session upon payment of the registration fee, and has both the right and the obligation to vote at any and all business meetings of the Academy. Attendance at business meetings is open to all members, regardless of classification, and without payment of a registration fee.

Associate Members. An Associate Member of this Academy has the right to attend its scientific session upon payment of the registration fee. The Member may attend business meetings, and, subject to the consent of the Chair, may express his/her opinions, but shall not have the right to vote.

Section 5. Dues.

The dues of the various classifications of membership shall be set by the Governing Membership at the Annual Meeting, acting upon the recommendations of the Executive Council, which shall take the initiative in this matter. Dues of Active Members shall include subscription to OPERATIVE DENTISTRY. Dues of other classifications will not include subscription to OPERATIVE DENTISTRY, but subscription will be available upon request at the Active Member's rate.

Section 6. Loss of Membership and Reinstatement.

- a. A member whose dues have not been paid by March 31 of the calendar year shall cease to be a member of the Academy.
- b. Resignation. A member in good standing may resign by sending written notice to the Secretary.
- c. Reinstatement to Membership. If membership in any category has been forfeited for non-payment of dues, the member may be reinstated by paying delinquent dues as assessed by the Executive Council or be advised to apply for new membership.

Section 7. Forfeiture of Membership.

Any class of membership may be forfeited by violation of the Constitution or Bylaws of this Academy, or any part thereof, or by any act of the Member which, in the judgment of the Executive Council, is contrary to the welfare and best interest of the Academy.

All charges setting forth such act or acts by any Member, and evidence to support such charges, must be presented in writing to the Executive Council, which shall have full power to act thereon, and its actions shall be final and binding on all the members of the Academy. Forfeiture of membership so determined shall be effective upon the giving of written notice thereof by the Secretary to the offending member.

Section 8. Definition of "In Good Standing".

A member of this Academy is in good standing if dues are paid by March 31 of each year.

CHAPTER II  
**GOVERNING MEMBERSHIP**

Section 1. The Governing Body of the Academy.

The governing body of the Academy shall be the Governing Membership, which shall consist of the Active and Life Members of the Academy.

Section 2. The Powers of the Governing Membership.

The powers of the Governing Membership are:

- a. They shall be the supreme legislative body of the Academy.
- b. They shall determine the policies that shall govern the Academy.
- c. They shall have the power to adopt, amend and repeal the Constitution and Bylaws of the Academy.
- d. They shall have power to create special committees of the Academy.
- e. They shall have the power to elect all Active and Honorary Members of the Academy.
- f. They shall have the power to elect the officers of the Academy and the elective members of the Executive Council.

Section 3. Duties.

It shall be the duty of the Governing Members assembled at an annual meeting to receive and to act upon reports submitted by the officers and the Executive Council.

Section 4. Annual Meeting.

The Academy shall meet at least annually, as provided in Article VI, Section 1, of the Constitution.

Section 5. Special Meeting.

A special meeting of the membership may be called as provided in Article VI, Section 2, of the Constitution.

Section 6. Official Call.

The Secretary shall cause to be sent to each Member an official notice of the time and place of each meeting. This notice shall be sent not less than thirty (30) days prior to the date of that meeting. In the instance of a special meeting, the official notice shall describe the nature of the business to be considered at the special meeting.

Section 7. Quorum.

A quorum shall consist of twenty-five (25) Governing Members. A meeting at which less than a quorum is present may be adjourned from time to time without further notice until a quorum is present.

Section 8. Officers.

a. Number and Title. The officers of a meeting of the Governing Members of the Academy shall be a Chairman and a Secretary. The President of the Academy shall serve as Chairman, and the Secretary of the Academy shall serve as Secretary. In the absence of the President, the President-Elect shall serve as Chairman, and in the absence of the Secretary, the duties shall be assumed by the Assistant Secretary or the Chairman may appoint a Secretary *pro tem*.

b. Duties, Chairman. The Chairman shall preside at all meetings of the Governing Membership of the Academy, cast the deciding vote in case of tie, appoint judges and tellers to assist him in determining the result of any vote taken by ballot, and perform such other duties as custom and parliamentary procedure require.

c. Duties, Secretary. The Secretary shall serve as the recording officer of the meeting, and the custodian of its records.

Section 9. Rules of Order.

a. Expenditure of Funds. Any recommendation or resolution made from the floor at any annual or special meeting proposing the expenditure of funds of the Academy shall be referred to the Finance Committee for evaluation.

b. Additional Rules. The Rules contained in Sturgis' Standard Code of Parliamentary Procedures (current edition) shall govern the deliberations of the Academy in all cases where they are applicable and not in conflict with the standing rules of these Bylaws.

Section 10. Committees.

Committees of the meeting may be appointed by the Chairman for the purpose of performing any duties not otherwise assigned by these Bylaws. Such committees shall be appointed to serve only until the adjournment of the meeting at which they are appointed.

Section 11. Mail Ballot.

If in the opinion of the Executive Council a mail ballot of the membership should be taken, the Secretary of the Academy shall mail such a ballot to all Governing Members in good standing. Providing a quorum of twenty-five (25) ballots are returned, a majority of the returned ballots shall determine the matter at issue.

**CHAPTER III  
EXECUTIVE COUNCIL**

Section 1.

The Executive Council shall be elected from the Governing Members of the Academy. Seven (7) of these members shall be Officers of the Academy (President, President-elect, Vice President, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer). The Immediate Past President shall serve as a member of the Council. Six members shall be elected from the membership at large, with consideration for the broad diversity of interests represented by the members of the Academy. The members-at-large will also be referred to as Councilors. In addition refer to Chapter VIII, Section 4 which will designate Section representation to the Executive Council. Members will attend all meetings, unless excused by the Council.

Section 2. Term of Office.

The members-at-large of the Executive Council shall serve for a term of three (3) years. Terms of office shall be staggered, so that two Councilors shall be elected each year.

Section 3. Nominations.

Nominations for the members-at-large of the Executive Council shall be presented by the Nominations Committee to the Executive Council at its fall meeting. They shall be submitted to the Governing Membership not less than thirty (30) days prior to the Annual Meeting of the Academy.

Section 4. Election.

Election of the members-at-large of the Executive Council shall be by the Governing Members at the Annual Meeting of the Academy.

Section 5. Vacancy.

In the event of a vacancy of a member-at-large, the position shall remain vacant until the next Annual Meeting of the Academy, when a replacement shall be elected to fill the unexpired term.

Section 6. Powers.

- a. The Executive Council shall be the administrative body of the Academy, vested with full power to conduct and to manage all business of the Academy in accordance with this Constitution and Bylaws.
- b. It shall have the power to establish rules and regulations consistent with these Bylaws to govern the Academy.
- c. It shall have the power to take the initiative in establishing the dues for all classes of members, subject to the review and approval of the Governing Members at the Annual Meeting.
- d. It shall have the power to provide publications to serve as a means of communication among the membership.
- e. It shall have the power to disburse the funds of the Academy.

Section 7. Duties. It shall be the duty of the Executive Council to:

- a. Provide for the maintenance of all records and property of the Academy.
- b. Determine the time and place for the annual and/or special meetings of the Academy.
- c. Provide a suitable program for each annual or special meeting.
- d. Report to the membership all actions concerning membership in the Academy.
- e. Have the accounts of the Academy audited annually and render a report of such audit to the membership of the Academy.
- f. Report all of its actions to the Academy.
- g. Provide for distribution of newsletters and any other official publications of the Academy.



- h. Present to the membership at each Annual Meeting nominations for elective officers and for the elective positions on the Executive Council.
- i. Perform such other duties as are prescribed by these Bylaws and/or as ordered by the Governing Membership.

Section 8. Sessions of the Executive Council.

- a. Regular sessions. There shall be at least two (2) regular annual sessions of the Executive Council, one of which shall be held during the Annual Meeting of the Academy.
- b. Special Session. A special session of the Executive Council may be called at the written request of a majority of the Council addressed to the President, with copies directed to all members of the Council. The President also may call a special session of the Council. In either case, a written notice shall be delivered to each member of the Council at least thirty (30) days prior to the date of the special session. The presence at a special session of a member of the Council shall constitute a waiver of notice of such meeting for that member.

Section 9. Mail Ballot.

A mail ballot or other form of personal communication with members of the Council may be utilized for the purpose of deciding interim matters. A majority affirmative vote of the Council Membership shall be required to approve a matter by mail ballot.

Section 10. Quorum.

A majority of the members of the Executive Council, represented by written proxy or in person, shall constitute a quorum for the transaction of business at any regular or special meeting of the Council. If less than a majority of the Council is present, a majority of those present may adjourn the session from time to time without further notice until a quorum is obtained. The act of the majority of the Council present at a session at which a quorum is present shall be the act of the Executive Council.

Section 11. Officers and Duties.

- a. Officers. The officers of the Executive Council shall be a Chairman and a Secretary. The President of the Academy shall be the Chairman, and the Secretary shall be the Secretary. In the absence of the President, the office of Chairman shall be filled by the President-elect. In the absence of the Secretary, the duties shall be assumed by the Assistant Secretary or the Chairman may appoint a Secretary *pro tem*.
- b. Duties. The Chairman shall preside at all meetings of the Executive Council. The Secretary shall serve as the recording officer of the Council, and as custodian of its records.

**CHAPTER IV  
ELECTIVE OFFICERS**

Section 1. Number and title.

The elective officers of the Academy shall be a President, a President-elect, a Vice President, a Secretary, an Assistant Secretary, a Treasurer and an Assistant Treasurer as provided in Article V, Section 1 of the Constitution.

Section 2. Qualifications.

Any Governing Member in good standing shall be eligible to serve as an elective officer of the Academy.

Section 3. Nominations.

Nominations for the elective officers shall be presented by the Nominations Committee to the Executive Council at its fall meeting. The Council shall notify the Governing Members of these nominations no less than thirty (30) days prior to the Annual Meeting. At the Annual Meeting, additional

nominations may be made from the floor. Election shall be a majority vote of the Governing Members present and voting.

Section 4. Tenure of Office.

The elective officers shall serve a term of one (1) year, or until their successors are elected and installed. No officer shall succeed himself/ herself in office, with the exception of the Secretary, Assistant Secretary, Treasurer and Assistant Treasurer.

Section 5. Installation.

The elective officers shall be installed at the close of the Annual Meeting by the retiring President, or by a person appointed by the retiring President.

Section 6. Vacancies.

a. In the event of a vacancy in an elective office created by death, disability, or resignation, the Executive Council shall consider all factors that influence the situation and shall determine the course to be followed.

b. An elective officer may be removed from office by a majority vote of the Executive Council whenever, in its judgment, the best interests of the Academy require such an action; but such removal shall be without prejudice to the membership rights of the officer involved. The Council then shall proceed as in subsection (a) of this section of the Bylaws.

Section 7. Duties.

a. President. It shall be the duty of the President to:

1. Serve as the representative of this Academy in its contacts with any and all agencies for the purposes of advancing the objective and policies of this Academy. The President may delegate this duty if, in his/her opinion, it is advisable to do so.
2. Serve as Chairman of the Executive Council.
3. Serve as Chairman of meetings of the Governing Members.
4. Call special meetings as prescribed in these Bylaws.
5. Appoint the Chairman and Members of all committees, except as otherwise provided in these Bylaws.
6. Sign all contracts authorized by the Executive Council.
7. Perform such other duties as may be prescribed by these Bylaws.

b. President-Elect. It shall be the duty of the President-Elect to:

1. Serve as a member of the Executive Council.
2. Assist the President as requested.
3. Preside at meetings of the Academy and of the Executive Council in the absence of the President.
4. Serve as Chairman of the Committee on Scientific Sessions.

c. Vice President. It shall be the duty of the Vice President to:

1. Serve as a member of the Executive Council.
2. Assist the President as requested.
3. Preside at meetings of the Academy and of the Executive Council in the absence of the President and of the President-Elect.
4. Serve as Chairman of the Table Clinic Section of the Scientific Session.

d. Secretary. It shall be the duty of the Secretary to:

1. Serve as a member of the Executive Council.
2. Record the proceedings of the meetings of the Governing Membership and of the Executive Council.
3. Prepare the minutes of these meetings and distribute them to the members of the Executive Council.
4. Send notices of all meetings of the Academy and the Executive Council.

5. Send out dues statements and membership cards.
6. Supervise the conduct of any mail ballot ordered by the Executive Council.
7. Attest to the execution of all contracts of the Academy by the President.

e. Assistant Secretary. It shall be the duty of the Assistant Secretary to:

1. Serve as a member of the Executive Council.
2. Take the minutes at meetings of the Governing Membership or Executive Council.
3. Direct the Annual Student Awards Program.
4. Be responsible for the late registration at the Annual Meeting of the Operative Academy.
5. Assist the Secretary in the functions designated by the Constitution and Bylaws.

f. Treasurer. It shall be the duty of the Treasurer to:

1. Serve as a member of the Executive Council.
2. Serve as custodian of all monies, securities and property of the Academy.
3. Open, maintain, and close all bank accounts and cause to be deposited therein all monies received by the Academy.
4. Disburse the funds of the Academy as directed by the Executive Council.
5. Serve as an ex officio member of the Finance Committee and help prepare a budget for the coming year and an audit for the past year.
6. Serve as a member of the Board of Directors of the Journal OPERATIVE DENTISTRY.

g. Assistant Treasurer. It shall be the duty of the Assistant Treasurer to:

1. Serve as an ex officio member of the Executive Council.
2. Assist the Treasurer in the functions specified by the Constitution and Bylaws.
3. Assist with late registration at the Annual Meeting of the Operative Academy.
4. Serve as an ex-officio member of the Finance Committee.

#### Section 8. Elections.

The elective officers shall be elected by the Governing Membership at the Annual Meeting, except as otherwise provided by these Bylaws. Voting shall be by ballot, except that when there is only one candidate for an office, such candidate may be declared elected by the Chairman of the Meeting.

## CHAPTER V THE JOURNAL

#### Section 1. Name.

This Academy shall join with the American Academy of Gold Foil Operators to publish, or cause to be published, a Journal under the title OPERATIVE DENTISTRY.

#### Section 2. Ownership.

The Journal shall be organized as a non-profit corporation. The membership of this corporation shall be divided equally from the members of the governing boards of the American Academy of Gold Foil Operators and the Academy of Operative Dentistry. This corporation is separate from the non-profit corporations of the two Academies. The stock ownership of this Journal shall be divided equally between the two Academies.

#### Section 3. Management.

The Journal shall be managed by a Board of Directors consisting of the Editor, the Managing Editor, two representatives from the Academy of Gold Foil Operators, and two representatives from this Academy.

a. The two representatives from this Academy shall be the Treasurer of this Academy, and one other member of the Executive Council, elected by the Council for a term of two years, and eligible for reelection to a second term of two years.

## CHAPTER VI COMMITTEES

### Section 1. Number and name.

The standing committees of this Academy shall include the following:

1. Nominations
2. Research
3. Communication and Membership Development
4. Finance
5. Constitution and Bylaws
6. Scientific Sessions

### Section 2. Membership of Committees.

Each committee, except as otherwise provided for in these Bylaws, shall be composed of three (3) to eight (8) members. The President, with the advice of the Executive Council, shall choose and appoint all Chairmen and all Committee members, except as provided in Sections 3 and 4 of this Chapter.

### Section 3. Nominations Committee.

a. Membership. The Immediate Past President shall serve as the Chairman of the Nominations Committee. He/she will select to serve with him/her four (4) Governing Members who have had experience in the governance of the Academy.

b. Duties. The Nominations Committee has the duty of developing a list of nominations for the elective officers of this Academy, and for vacancies that exist or will exist on the Executive Council. This list of nominations should be made available to the Council at its fall meeting.

### Section 4. Duties of Other Committees.

a. Research. The Research Committee shall conduct a continuing study of research in operative dentistry, shall make recommendations on same to the Governing Membership at the Annual Meeting, and shall develop the participation of the Academy in this field.

b. Communication and Membership Development. This committee shall be responsible for overseeing the Academy's website, membership issues, study groups and other forms of professional development. This committee may consist of a maximum of twelve (12) members.

c. Finance Committee. The Finance Committee shall oversee the financial affairs of the Academy. It shall review the income, expenditures and obligations of the Academy, shall prepare a budget for the coming year, and shall arrange for an audit of the books of the Academy at the end of each fiscal year.

d. Constitution and Bylaws. This Committee shall concern itself with the Constitution and Bylaws of the Academy, and with the manner in which these documents reflect the desires and aspirations of the membership. In case of questions, it shall be the interpreter of the Bylaws. It will endeavor to keep them up-to-date, either on its own initiative, or on instruction from the Executive Council. Whenever possible, a member of this Committee shall be present at each meeting of the Executive Council and/or the Governing Membership.

e. Scientific Sessions Committee. The President-Elect shall serve as Chairman of this Committee. Its duty is to arrange the program for the Annual Meeting of the Academy.

Section 5. Other Committees.

- a. It is within the power of the President of the Academy, or of the Executive Council, acting individually or together, to create an ad hoc committee for a specific purpose.
- b. The life of such a special committee shall end at the end of the year during which it was appointed, unless it is reappointed by the incoming President or the Executive Council.

**CHAPTER VII  
FINANCES**

Section 1. The Fiscal Year.

The fiscal year of the Academy shall start on October 1, and shall end on September 30.

Section 2. The General Fund.

The General Fund shall consist of all monies received by the Treasurer, and shall be used for defraying all expenses incurred by the Academy. It may be divided into Operating and Reserve Divisions by direction of the Executive Council.

Section 3. Disbursements.

Disbursements from the General Fund for any purpose shall be by direction of the Executive Council through the Treasurer.

Section 4. Overseeing of Financial Affairs.

The financial affairs of the Academy shall be overseen by the Finance Committee, as stated in Section 4-c, Chapter VI.

**CHAPTER VIII  
ACADEMY SECTIONS**

Section 1. Definition

A geographic area such as a country or a group which comprises several countries may be organized as a Section within the framework of the Academy. The purpose of such an organization will be to promote excellence in Operative Dentistry within this specific geographic region.

Section 2. Requirements for Section Status

- a. All members of a Section are required to be members in good standing of this Academy, and to be residents in the geographic area being considered.
- b. A minimum of thirty (30) Academy members is required to establish and maintain a Section.
- c. Each Section will develop its own governing Bylaws, which are to conform to the Constitution and Bylaws of this Academy.

Section 3. Establishment and Maintenance of Section Status

- a. An application for Section Status as prescribed by the Academy's Executive Council will be completed and signed by a minimum of 30 Academy members who are in good standing and reside in the geographic area requesting Section Status. This application shall be forwarded to the Academy's Executive Council for consideration and then submitted to the Governing Membership for approval.
- b. A copy of the proposed Section's governing Bylaws will accompany the application for Section Status.
- c. Each Section will sponsor a scientific program every year and it will be scheduled so as not to be in conflict with the dates of the Annual Meeting of the Academy.
- d. Each section will file an Annual Report with the Secretary of the Academy in a format prescribed by the Executive Council.

e. When a Section is approved by the Governing Membership its position as a Section is automatic as long as the requirements for Section Status as outlined in Section 2 of this Chapter VIII are fulfilled.

Section 4 Representation to the Executive Council

a. When Section membership numbers 300 or less, one of the Section members will be elected to the Academy's Executive Council. When the Section membership exceeds 300, two are eligible to become Council members. The expense of travel to Council meetings is the responsibility of the Section.

Section 5 Loss of Section Status

a. If an approved Section is unable to fulfill the requirements listed in Section 2 and 3 of this Chapter VIII, it will be notified of this discrepancy and the Academy's Executive Council will designate the time in which to correct the deficiency. The Governing Membership will provide approval when the status of a Section must be changed.

Section 6 Reinstatement of Section Status

a. A Section which has lost its recognized status may apply for reinstatement to the Executive Council of the Academy upon compliance with the requirements as set forth in Chapter VIII of the Bylaws.

**CHAPTER IX  
AMENDMENTS**

Section 1. Amendments to Bylaws.

These Bylaws may be amended at any Annual Meeting of the Academy by a two-thirds (2/3) affirmative vote of the Governing Membership present and voting, provided that the proposed amendments have been made available to the Governing Membership in writing or posted on the Academy's website no less than thirty (30) days prior to the date of the meeting at which the amendment is to be presented.